T/IV/M-3 21 December 1964

## UNITED STATES INTELLIGENCE BOARD

## COMMITTEE ON DOCUMENTATION

TASK TEAM IV - INSTALLATIONS

Minutes of the Third Meeting, 30 November 1964

25X1	DIA						Chairman
25X1	CIA ARMY AIR FORCE NSA CSS	-		Col. Cl Frank Z			retary
	Others Present						
25X1							

to CODIB as the main item of business.

Members or Their Representatives Present

25X1 from DIA. The minutes of the last meeting were reviewed and approved, and the Chairman cited the review and approval of the DRAFT Terms for submission

25X1

2. After considerable discussion of both the express and implied meaning of portions of the Terms, and some further refinement of portions to narrow the concern of the Team's inquiry, the Terms were approved. These will be submitted to the CODIB secretary for circulation to CODIB members prior to the next meeting. Both the Chairman and the Secretary expressed confidence that the Terms would be accepted by CODIB, in light of the precision of the Terms and the clarity of the inquiry boundaries proposed. Based upon these judgments, the team agreed to proceed as rapidly as possible with collection of the facts needed for the team's task of developing format standardization for expediting the handling of installation identification information.

1. The Chairman opened the meeting by welcoming

representing NSA, Mr. Frank Zahn, from the Air Force and

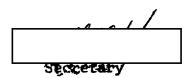
C-O-N-F-I-D-E-N-T-I-A-L

Group I Excluded from automatic downgrading and declassification.

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- 3. It was rather quickly agreed that each participant should bring to the next meeting the information responsive to Terms III (1) in sufficient copies to enable discussion leading to sound conclusions. The Chairman emphasized that the aim of this initial effort was to identify and to describe the unique and the common information elements essential to top quality intelligence support in the field of installation identification. He added that with such basic facts established we could then proceed directly to the tasks of outlining an initial design and of determining the format content in terms of the designated essential elements of installation identification information. It was agreed in principle that we should concentrate upon the elements of common interest, leaving flexibility in the design to enable the local user to extend the content to meet his specialized interests and needs.
- 4. It was agreed, in light of this being the first time working assignments had been given to team members, that we would have a go at a two-week cycle for meeting rather than the once-a-week meeting schedule followed to date. Accordingly, the next meeting was set for 14 December 1964 in the Langley Building, with the room to be arranged by the CODÍB Support Staff. It was also agreed that this date could be moved back if members were unalbe to come up with the needed information by meeting time. The Chairman again called attention to the need to maintain a brisk forward pace in the team's endeavors.
- S. In connection with expanding the team's membership to include ACIC, FTD, and SAC, the Chairman reported that he had agreed to provide copies of the minutes and terms to these organizations through the Office of He pointed out that this would keep those organizations informed and that they could enter the team's deliberations at any time they so desired.



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Attached is a cumulative listing of reference materials for use by the team members.

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